



Oklahoma State Association of Health Underwriters (OSAHU)

Policy & Procedure

Policy Title: Capitol Conference Attendee Expense Reimbursement
Classification: Budget
Policy Number: PP-001
Motion:
Seconded:
Dated Submitted: October 16, 1997
Dated Approved: October 16, 1997
Amended:
Renewed: March 25, 2021
Sunset: March 25, 2024

PURPOSE: To establish guidelines for reimbursement to Capitol Conference

POLICY: The Association will reimburse Delegates to Capitol Conference with funds available. The maximum amount of funding will be set annually by the Executive Board and approved by the Board of Directors.

PROCEDURE(S): The Association will reimburse Delegates to Capitol Conference up to 100% of money allocated by Executive Board for travel, registration, lodging, meals, and transportation less reimbursement from employers or associations.

Attendance at all meetings and functions at Capitol Conference is expected.

If these requirements are not met, no funds will be reimbursed.

Carrie Cox

President

Kelley Harmon

Secretary