



Oklahoma State Association of Health Underwriters (OSAHU)

Policy & Procedure

Policy Title: Alternate Director Proxy Policy
Classification: Parliamentary
Policy Number: PP-006
Motion:
Seconded:
Dated Submitted: June 18, 2002
Dated Approved: November 19, 2002
Amended:
Renewed: March 25, 2021
Sunset: March 25, 2024

PURPOSE: To clarify role of Alternate Director

POLICY: Committee Chairs designated as Alternate Directors may fill in for Officers/Directors in their absence at Board meetings

PROCEDURE(S):

- I.** Committee Chairs designated as Alternate Directors may fill in for Officers/Directors in their absence at Board meetings when they are provided with a written proxy from the absent Officer/Director.
- II.** The Alternate Directors with proper written proxy shall count towards the requirements for reaching a quorum.
- III.** Officers and/or Directors unable to attend a specific meeting may also submit a vote via proxy through another attending voting Board member.
 - A.** The proxy must be in writing.
 - B.** The proxy vote must specify for or against a specified motion.

Carrie Cox

President

Kelley Harman

Secretary