



# Oklahoma State Association of Health Underwriters (OSAHU)

## Policy & Procedure

**Policy Title:** OSAHU Robert J. Phillips, RHU Memorial Scholarship  
**Classification:** Scholarship & Health Underwriter of the Year  
**Policy Number:** PP-013  
**Motion:**  
**Seconded:**  
**Dated Submitted:** November 22, 2005  
**Dated Approved:** March 21, 2006  
**Amended:** April 21, 2020 (Committee change & the amt. of \$500. by Ea. Chapter)  
**Renewed:** April 21, 2020  
**Sunset:** April 21, 2023

**PURPOSE:** To describe the criteria, process and selection of the OSAHU Robert J. Phillips, RHU Memorial Scholarship.

**CRITERIA:**

- Son or daughter (or step) of NAHU and OSAHU member.
- Member must be in good standing and an Oklahoma resident.
- Incoming college freshman, sophomore, junior or senior.
- Must be full-time undergraduate student (and provide proof before receiving the check).

**SCHOLARSHIP:** One \$1,000 award for academic and extracurricular excellence. This \$1,000 will consist of contributions (of equal amounts of \$500.00) to OSAHU State Budget by both the Oklahoma City & Tulsa Chapters.

**COMMITTEE:** The Scholarship Committee will be comprised of the Chair and two (2) members of OSAHU; one each from the Oklahoma City Chapter and the Tulsa Chapter, both whose membership is active, and, in good standing.

The Committee develops the eligibility criteria, the application form and supporting documents, the call for applications, the collection, review, and selection for the applicants for the awards, the award certificate, the announcement venue, the presentation of the award certificate, and the subsequent delivery of the award check.

**ANNOUNCEMENT** All necessary forms to be located on the state and both local's websites.

**POLICY**  
**PROCEDURE(S):**

**DEADLINE:** May 1<sup>st</sup> of each year.

  
President

  
Secretary