



# Oklahoma State Association of Health Underwriters (OSAHU)

## Policy & Procedure

**Policy Title:** Dave Shepard Memorial OSAHU Health Underwriter of the Year Award  
**Classification:** Scholarship & Health Underwriter of the Year  
**Policy Number:** PP-014  
**Motion:**  
**Seconded:**  
**Dated Submitted:** November 22, 2005  
**Dated Approved:** March 21, 2006  
**Amended:** March 25, 2021  
**Renewed:** March 25, 2021  
**Sunset:** March 25, 2024

**PURPOSE:** To describe the process and selection of OSAHU's highest award.

**CRITERIA:**

- OSAHU member in good standing and a resident of Oklahoma
- Outstanding service to NAHU's local, state, region and/or national efforts.
- One lifetime award.

**COMMITTEE:**

- Comprised of the Chair and previous winners that are still active and members in good standing.
- Develops all forms, subject to board approval.
- Handles the call for nominees, eligibility for nominees, eligibility of the voters/previous winners, the election process, the tabulation and approval of the results. Awards are given by merit only and not by default.
- Orders the award certificate.
- Determines the announcement venue and the presentation of the award by previous year's winner.

**ANNOUNCEMENT** Nomination form to be on OSAHU website and both local chapter websites.

**POLICY:**

**PROCEDURE(S):**

**DEADLINE:** March 1<sup>st</sup> of each year.

*Carrie Cox*

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President

*Kelley Harms*

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Secretary